

HOT TIMES

Community Arts & Music Festival

September 9, 10, & 11, 2011

Booth Information & Frequently Asked Questions

Where does the Hot Times Festival take place?

240 Parsons Avenue
Columbus, Ohio 43215

What is the deadline for booth applications?

Your application must be **RECEIVED** on or before Aug. 24th, 2011 – No Exceptions!

How big are booth spaces?

Booths are 10' (ten) feet in length. You may request two booths to form a larger space.

How much do booths cost?

Street fair booths are 10'X10' and cost \$100.00 for the entire weekend (all 3 days.)

You may request more than one booth **together** for an additional \$100.00

The event is now juried because it receives many more applications than can fit on the site. **Make sure your application is clear and on time.**

What items are allowed for sale?

Handmade arts and crafts, handmade and vintage clothing, antiques, rare treasures, community outreach items, buttons and books. All items **MUST** be listed on your booth application or you will not be authorized to sell them.

What items are NOT allowed for sale?

Food, beverages, weapons, weapon like novelties, CD's or tapes if not made by the artist, no homemade mix tapes

How are booths assigned?

Hot times is a juried event, space is limited –

You **MUST** have the application in on or before Aug. 24th, 2011,

You will be notified by the last week of August. If accepted, you will receive your booth number when you arrive for set up on Friday. No walk ups will be accepted at the gate.

What about licenses?

Everyone is responsible for the collecting and self reporting of state sales tax, with the exception of non-profit organizations.

What to bring:

Bring **EVERYTHING** you will need, tables, chairs, pedestals, fire resistant canopies, heavy-duty outdoor type extension cords. The Festival does not provide any of these items. **Must Have:** Weights/gallon jugs, etc. for all 4 poles of tent in case of high winds.

What NOT to bring:

Leave your boom box at home, unless you have earphones. No noise producing items like TV's, radios, stereos, computers, and other noisy merchandise such as motor bikes will be permitted. You may not bring any items not listed on the Booth Application. Please leave all pets at home unless working dogs.

Can a Community Organization have a booth?

Yes. Community Organizations pay a volunteer deposit of \$25.00 per day. You have the option of providing volunteers for the festival to rebate your deposit. Each volunteer **MUST** work a 4-hour shift. For example: two volunteers working four-hour shifts will rebate your deposit for one day. Remember you may not sell anything other than t-shirts, buttons or other items affiliated with your organization. You may not sell commercial products or sell or give away food or beverage items.

Important Information

Set up time on Friday is 10AM to 4PM with all cars off site by 4:30. Saturday and Sunday set up time is 8:30AM to 10:30AM - ALL cars must be off site by 11:30 AM – no exceptions. If you would like a site up time on Thursday, please contact Jody@hottimesfestival.com for time and authorization. Tear down will begin no earlier than 9:30PM. any evening. **If there is a crowd on site tear down time will be later to assure pedestrian safety** – the street fair coordinator will make this determination.

NO CARS WILL BE ALLOWED ON SITE AT ANY OTHER TIMES

If you arrive late or wish to tear down early, you will need to walk your materials in or out.

All traffic will flow North to South during set up. Traffic flow for tear down will be determined daily.

A walking escort must accompany all cars moving on site at any time.

All three days!!!

All booths are required to participate all three days of the festival!
Details will accompany notification.

Questions? Contact Jody@hottimesfestival.com or info@hottimesfestival.com.

Food inquiries contact Dan@hottimesfestival.com